



East Central District Committee on Ordained Ministry

GUIDELINES FOR CANDIDATES SEEKING CERTIFICATION

Following is a list of items that candidates seeking certification must submit to the East Central DCOM. Send material as directed to the Registrar and Chair at the addresses listed below. All material is due three weeks prior to your interview.

If you have any questions or need more information, please contact the Registrar or Chair of the DCOM.

Rev. Sharon M. Dey, Registrar
East Central DCOM
1000 Old Tomoka Road
Ormond Beach FL 32174
ecregistrar@tomokaumc.org
(386) 672-6722, ext 26

Rev. Beth Farabee-Puckett, Chair
East Central DCOM
4851 Apopka/Vineland Road
Orlando FL 32819
bfarabeepuckett@st.lukes.org
(407) 876-4991

- I. A written recommendation from your church charge conference.
Talk to your pastor about this. The recommendation form is included with charge conference material and is also available on the East Central District website (www.ecdistrictumc.org). It is called *The UMC Recommendation or Renewal for Candidacy for Ordained Ministry Studies*.
Send one copy of this form to the registrar.
- II. A report from your candidacy mentor.
A description of this report is found on pages 179-180 of the *Candidacy Guidebook, 2004*. Your mentor will go over this report with you, and it must be signed by you and your mentor.
Have your mentor send one copy of this report to the registrar and one copy to the chair.
- III. A *Medical Report of Ministerial Candidate* form.
Contact the registrar to obtain this form. Send the original of this form to the registrar.
- IV. A *Financial Disclosure* form.
Contact the registrar to obtain this form. Send the original of this form to the registrar.
- V. Typed responses to the following certification questions required by *The Discipline*.
Send one printed copy and one copy by email to the registrar. Send one printed copy to the chair.

As you prepare your responses, please follow these simple instructions:

- List the topic you are addressing before beginning your response.
 - Use a legible font and double space all answers.
 - Number each page.
 - Put your name on each page.
 - Paperclip your material together instead of stapling it.
 - Have your Candidacy Mentor review your answers before submitting them.
- A. "Submit a written response providing evidence of your understanding and expectation concerning the following:
1. The most formative experiences of your Christian life.
 2. God's call to ordained ministry and the role of the church in your call.
 3. Reflect on your year's experience in leadership in the congregation.
 4. Your future usefulness as a minister in the United Methodist Church.
 5. Your personal beliefs as a Christian.
 6. Your personal gifts for ministry.
 7. How your personal relationships may affect your future ministry." ¶306.4 (c)
- B. "Submit a written response providing evidence of understanding the ministry of deacon and the ministry of the elder within the United Methodist Church." ¶306.4 (d)
- C. Submit a written response providing evidence of your understanding and expectation concerning the following Book of Discipline requirement:
- "Agree for the sake of the mission of Jesus Christ in the world and the most effective witness of the gospel and inconsideration of their influence as ministers, to make a complete dedication of themselves to the highest ideals of the Christian life as set forth in ¶61-70. To this end agree to exercise responsible self-control by personal habits conducive to bodily health, mental and emotional maturity, fidelity in marriage and celibacy in singleness, social responsibility, and growth in grace and the knowledge and love of God." ¶306.4 (f)
- D. "Provide other information as may be required for determining gifts, evidence of God's grace, fruit, and demonstrations of the call for the ministry of deacon or elder." ¶306.4 (e)
- (NOTE: A written response is not required for this item. It does highlight the types of questions that may be asked during your interview as the committee members seek to know more about you and your call.)

Note to candidates: Please be sure to notify the Registrar if changes occur in your mailing address, phone numbers, or email address.